

Provider # 0005095

Course # 9627433

Certified for 1 CEU
In Human Resource or Elective

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“Avoiding Sexual Harassment”



Upon Completion Managers Will:

1. Be able to explain sexual harassment
2. Identify the different types of harassment.
3. Know the importance of harassment in the workplace.
4. Understand how a hostile work environment is created
5. Conduct that constitutes sexual harassment
6. How to respond to unwelcome behavior
7. Avoid having their own behavior interpreted as harassment
8. Know when to use informal and formal reporting
9. Interpret Title VII of the Civil Rights Act

Overview

“**Avoiding Sexual Harassment**” was designed for all Community Association Managers to learn how the term sexual harassment is defined in American Law governing the workplace, understanding the responsibility of the employer and the employee under the law, and consider the relationship between gender identity and sexual harassment.

General Overview

- The identification of sexual harassment
- How a hostile work environment is created
- Types of conduct that constitutes sexual harassment
- How to respond to unwelcome behavior
- The remedies available for sexual harassment
- Strategies to prevent sexual harassment in the workplace
- The employer’s obligation to conduct an effective workplace investigation